## **AMSTERDAM HOUSING**

## AUTHORITY JULY 2020 NEWSLETTER

Damaris G. Carbone, Executive Director



#### AHA Website and Email:

www.amsterdamhousingauthority.org inquiry@amsterdahousingauthority.org Fraud

fraud@amsterdamhousingauthority.org

## Office Address:

52 Division Street Amsterdam, NY 12010

## Maintenance Requests:

518-842-2895 (24 hour - emergencies only after 3:00pm)

Police: 518-842-1100

Fire: 518-843-1312





## Notes from the Office:

Due to the COVID-19 virus, the AHA Office is currently closed to the public. You can reach us by telephone by calling the main office number and then entering the extension of the person that you would like to speak with...

## Staff Contacts:

Main Office:518-842-2894

Bob: Ext. 101

Email: rmartin@amsterdamhousingauthority.org

Teresa: Ext 102

Email: tboschi@amsterdamhousingauthority.org

Brenda: Ext 103

Email: btesiero@amsterdamhousingauthority.org

Tisha: Ext 104

Email: tvidulich@amsterdamhousingauthority.org

Damaris: Ext 105

Email: dcarbone@amsterdamhousingauthority.org



~ The office will be closed on Friday July 3<sup>rd</sup> for the 4<sup>th</sup> of July Holiday ~

## IMPORTANT REMINDER...

In an effort to keep our tenants and staff safe during COVID-19, please continue to put all rent payments, correspondence and recertification papers in the drop boxes. Please remember to put your name and apartment number on anything that you put in the drop boxes.

## No Smoking



The smoking huts located outside the parking lot doors of the High Rise and in the parking lot outside of the Stratton are the only places that tenants should be smoking outside. Also, please remember that smoking in your apartment, outside your apartment window, in stairwells, or in any common area of the building is not allowed and is a violation of your lease.

#### **DSS Recertifications**

If you need to have the office complete a Shelter Verification Form for your DSS recertification, please contact the office as soon as you receive your recertification notice from DSS. We require a 7 day notice to complete these forms. Please do not wait until the day of your appointment with DSS to call the office, we cannot accommodate these last-minute requests.



Andy and Brian have joined the AHA Maintenance team, please welcome them when you see them!

## Work Orders

- ✓ All work orders must be called into the office. Maintenance cannot repair anything without a work order. For the safety of our maintenance staff, you must notify the office if you are sick when placing a work order.
- ✓ For any emergency work orders after 3:00, please call 518-842-2895.
- ✓ Please move lawn furniture, toys, bikes etc. out of the way when maintenance is mowing.



## Free Summer Meals for Children...

The summer meals will resume on July 6th.

The lunch bus will be at the Amsterdam Housing Authority on Division St. on Monday, Wednesday and Friday from 11:30-11:55. Please wear a mask when coming to pick up meals for your children, and please send only 1 person per family to pick up your meals.

The Legal Aid Society of NENY, Amsterdam Office is open and taking cases...

**NOTE**: To better serve our community and clients we have established a new **LEGAL LINE #: 833-628-0087** that is open and taking calls M, T, and Friday from 9AM-5PM with expanded hours on Wed-Thurs. from 9AM-7PM. Please feel free to provide this number to anyone in need of our services.

<u>ALSO:</u> We have established an <u>NEW ONLINE INTAKE PROCESS that is</u> <u>accessible 24 hours a day</u> and does not involve calling into our office. Instead, the applicant – with web access - completes a short form on the web to get connected with services. That form is located here:

https://lasnnyoi.legalserver.org/modules/matter/extern\_intake.php?pid=130&h=c59cc5&

# Now Hiring

Taco Bell **McDonalds** Petsmart Aldi's Hoffman's Car Wash Target Warehouse Mid-Atlantic Janitorial Target Store Liberty ARC Big Lots Walmart Distribution Center Panera Bread Hannaford Dollar General Warehouse Fulmont Community Action Agency Broadway Home Care St. Mary's Healthcare Alpin Haus Stewart's Cranesville Block Home Depot Beechnut Lowe's Auto Zone **MVP** 

## **COVID-19 Information**

# Phase 3 allows us to open our Hi Rise and Stratton Buildings to non-essential visitors...

In keeping with the Executive Order 202.17 issued on April 15, 2020 by Governor Cuomo, any individual who is over age two and able to medically tolerate a face-covering must cover their nose and mouth with a mask or cloth face-covering when in a public place and unable to maintain, or when not maintaining, social distance.

At this our community rooms will remain closed, but we hope to open them on a limited capacity soon.

## Stay Safe... Please Wear a Mask when in Public!



